

# Public Document Pack

## Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Leader and Executive Member for Hampshire 2050 and Corporate Services & Deputy Leader and Executive Member for Hampshire 2050 and Corporate Services Decision Days held at the Castle, Winchester on Monday, 25th September, 2023

1. **THE LEADER'S COMMUNITY GRANT FUND - ANDOVER COMMUNITY ENGAGE**
2. **THE LEADER'S COMMUNITY GRANT FUND**
3. **SAVINGS PROGRAMME TO 2025 - REVENUE SAVINGS PROPOSALS**
4. **CORPORATE SERVICES SAVINGS PROGRAMME TO 2025 – REVENUE SAVINGS PROPOSALS**
5. **CONNECT2HAMPSHIRE – UPDATE ON HAMPSHIRE'S TEMPORARY STAFFING AGENCY**
6. **BURSLEDON WINDMILL FUTURE MANAGEMENT**
7. **PARISH AND TOWN COUNCIL INVESTMENT FUND AND RURAL COMMUNITIES FUND - APPROVAL OF LARGER GRANTS**
8. **MEMBER'S ACCESS TO EXEMPT AND CONFIDENTIAL INFORMATION**
9. **CORPORATE OFFICE ACCOMMODATION**
10. **HAVANT EXTRA CARE – PROCUREMENT STRATEGY**

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# Item 1

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	The Leader's Community Grant Fund – Andover Community Engage
<b>Report From:</b>	Chief Executive

**Contact name:** Emma Noyce and Miranda Woolfenden

**Tel:** 0370 779 8373

**Email:** [emma.noyce@hants.gov.uk](mailto:emma.noyce@hants.gov.uk)

#### 1. The decision:

1.1 That the Leader and Executive Member for Hampshire 2050 and Corporate Services approves a grant totalling £19,000 from the Leader's Community Grant Fund 2023/24 to Andover Community Engage, as outlined in Appendix 2 to the report.

#### 2. Reason for the decision:

2.1 Andover Community Engage has applied for a grant through the Leader's Community Grant Fund 2023/24 for £25,000. The report considers the application and recommends the award totalling £19,000. The recommended award can be met from within existing budget provision.

#### 3. Other options considered and rejected:

3.1. None.

#### 4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None.

4.2. Conflicts of interest declared by other Executive Members consulted: None.

#### 5. Dispensation granted by the Conduct Advisory Panel: none.

#### 6. Reason(s) for the matter being dealt with if urgent: not applicable.

#### 7. Statement from the Decision Maker:

**Approved by:**

**Date:**

**25 September 2023**

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)

# Item 2

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	The Leader's Community Grant Fund
<b>Report From:</b>	Director of Hampshire 2050

**Contact name:** Emma Noyce and Miranda Woolfenden

**Tel:** 0370 779 8373

**Email:** [emma.noyce@hants.gov.uk](mailto:emma.noyce@hants.gov.uk)

#### 1. The decision:

1. That the Leader and Executive Member for Hampshire 2050 and Corporate Services approves 4 grants totalling £34,360 from the Leader's Community Grant Fund 2023/24 to cultural and community organisations in Hampshire, as outlined in Appendix 2 to the report.

#### 2. Reason for the decision:

2. Four organisations have applied for a grant through the Leader's Community Grant Fund 2023/24 and the funds requested total £81,729. The report considers the applications and recommends the awards totalling £34,360. The recommended award can be met from within existing budget provision.

#### 3. Other options considered and rejected:

- 3.1. None.

#### 4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None.
- 4.2. Conflicts of interest declared by other Executive Members consulted: None.

#### 5. Dispensation granted by the Conduct Advisory Panel: none.

#### 6. Reason(s) for the matter being dealt with if urgent: not applicable.

#### 7. Statement from the Decision Maker:

**Approved by:**

**Date:**

**25 September 2023**

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)

# Item 3

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Hampshire 2050 Savings Programme to 2025 – Revenue Savings Proposals
<b>Report From:</b>	Director of Hampshire 2050

**Contact name:** Gary Westbrook

**Tel:** 01962 846484

**Email:** Gary.westbrook@hants.gov.uk

#### 1. The decision:

- 1.1 To approve the submission of the proposed savings options contained in this report and Appendix 1 to the Cabinet.

#### 2. Reasons for the decision:

- 2.1 The County Council expects to face a budget gap of at least £132m by 2025/26 due to growing demand for services such as social care for vulnerable children and adults, significant increases in the cost of goods and services and continued shortfalls in government funding.
- 2.2 The County Council undertook an open public consultation '*Making the most of your money*' which ran for six weeks between 12 June and 23 July 2023.
- 2.3 The consultation was widely promoted to residents and stakeholders, and asked for views on a range of high-level options that could help to address the shortfall, so that the County Council could take residents' needs into account when considering the way forward.
- 2.4 Following successive programmes, which will have delivered over £640m cost reductions since June 2010, the Hampshire 2050 Directorate started work in March 2022 to identify potential opportunities for further savings to contribute to meeting the Council's budget gap to 2025/26.

**3. Other options considered and rejected:**

- 3.1. A range of savings options for meeting the estimated budget gap were evaluated for viability in preparing this report, The proposals presented in the report were considered to be the best of options that take into account: relative impact, the views of stakeholders, and the requirement to maximise the contribution to the Savings Programme to 2025.

**4. Conflicts of interest:**

- 4.1. Conflict of interest declared by the decision maker: None  
4.2. Conflicts of interest declared by other Executive Members consulted: Not applicable

**5. Dispensation granted by the Conduct Advisory Panel: None**

**6. Reasons for the matter being dealt with if urgent: Not applicable**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

25 September 2023

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)



# Item 4

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Corporate Services Savings Programme to 2025 – Revenue Savings Proposals
<b>Report From:</b>	Director of Corporate Operations Director of People and Organisation

**Contact name:** Stephanie Randall, Deputy Director, People and Organisation

**Tel:** 03707 791776

**Email:** [stephanie.randall@hants.gov.uk](mailto:stephanie.randall@hants.gov.uk)

#### 1. The decision:

- 1.1 To approve the submission of the proposed savings options contained in this report and Appendix 1 to the Cabinet.

#### 2. Reasons for the decision:

- 2.1 The County Council expects to face a budget gap of at least £132m by 2025/26 due to growing demand for services such as social care for vulnerable children and adults, significant increases in the cost of goods and services and continued shortfalls in government funding.
- 2.2 The County Council undertook an open public consultation '*Making the most of your money*' which ran for six weeks between 12 June and 23 July 2023.
- 2.3 The consultation was widely promoted to residents and stakeholders, and asked for views on a range of high-level options that could help to address the shortfall, so that the County Council could take residents' needs into account when considering the way forward.
- 2.4 Following successive programmes, which will have delivered over £640m cost reductions since June 2010, the Corporate Services Directorate's started work in March 2022 to identify potential opportunities for further savings to contribute to meeting the Council's budget gap to 2025/26.

#### 3. Other options considered and rejected:

3.1. A range of savings options for meeting the estimated budget gap were evaluated for viability in preparing this report, The proposals presented in the report were considered to be the best of options that take into account: relative impact, the views of stakeholders, and the requirement to maximise the contribution to the Savings Programme to 2025.

**4. Conflicts of interest:**

4.1. Conflict of interest declared by the decision maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: Not applicable

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reasons for the matter being dealt with if urgent:** Not applicable

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

25 September 2023

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)

# Item 5

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Connect2Hampshire – update on Hampshire’s temporary staffing agency
<b>Report From:</b>	Director of People and Organisation

**Contact name:** Stephanie Randall, Deputy Director, People and Organisation

**Tel:** 03707 791776

**Email:** [stephanie.randall@hants.gov.uk](mailto:stephanie.randall@hants.gov.uk)

**1. The decision:**

- 1.1 To note the update for Connect2Hampshire in relation to 2022/23, including its performance during this period in relation to the provision of temporary agency workers to the County Council.

**2. Reasons for the decision:**

- 1.2 Following Connect2Hampshire (C2H) completing its fourth year of trading, this report provides the Executive Member with an update on the agency’s performance during 2022/23, including the anticipated profit share for the County Council in respect of the financial year ended 31st March 2023.

**3. Other options considered and rejected:**

- 3.1. Not applicable.

**4. Conflicts of interest:**

- 4.1. Conflict of interest declared by the decision maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: Not applicable

**5. Dispensation granted by the Conduct Advisory Panel: None**

**6. Reasons for the matter being dealt with if urgent: Not applicable**

**7. Statement from the Decision Maker:**

<b>Approved by:</b>	<b>Date:</b>
<hr/>	25 September 2023
<b>Councillor Roz Chadd</b> <b>Deputy Leader and Executive Member for</b> <b>Hampshire 2050 and Corporate Services</b>	
(on behalf of Councillor Rob Humby Leader and Executive Member for Hampshire 2050 and Corporate Services)	

# Item 6

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Bursledon Windmill Future Management
<b>Report From:</b>	Director of Hampshire 2050

**Contact name:** Christopher Dear

**Tel:** 0370 779 2605

**Email:** Christopher.dear@hants.gov.uk

#### 1. The decision:

- 1.1. That the Leader and Executive Member for Hampshire 2050 and Corporate Services agrees to Hampshire Cultural Trust's (HCT) proposal to cease operations of Bursledon Windmill and to it serving notice to Hampshire County Council (County Council) to this effect under the terms of the Management and Funding Agreement (MFA) between the County Council and HCT.
- 1.2. That, subject to the approval of HCT's proposal to cease operations at Bursledon Windmill at paragraph 1.1 above, the Leader and Executive Member for Hampshire 2050 and Corporate Services agrees to the County Council serving notice on Hampshire Buildings Preservation Trust to terminate the lease of Bursledon Windmill.

#### 2. Reasons for the decision:

- 2.1. HCT has set out how, because of a reduction in funding, coupled with a poor recovery from Covid-19, it is no longer commercially viable to manage and operate Bursledon Windmill.
- 2.2. HCT has stated how Hampshire Buildings Preservation Trust are best placed to consider and identify a long-term, financially sustainable management and operational partner.

#### 3. Other options considered and rejected:

- 3.1. HCT has investigated opportunities to increase and diversify revenue streams, be it grants, donations or commercial opportunities since 2015 with limited success that would not be sufficient to support the financial viability of the venue.

#### 4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None.
- 4.2. Conflicts of interest declared by other Executive Members consulted: None.
- 5. Dispensation granted by the Conduct Advisory Panel: none.**
- 6. Reason(s) for the matter being dealt with if urgent: not applicable.**
- 7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

**25 September 2023**

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)

# Item 7

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Parish and Town Council Investment Fund and Rural Communities Fund - Approval of Larger Grants
<b>Report From:</b>	Director of Hampshire 2050

**Contact name:** Emma Noyce, Assistant Director Regeneration and Growth  
Lisa Wood, Rural Programme Support Officer

**Tel:** 0370 779 8373

**Email:** [Emma.noyce@hants.gov.uk](mailto:Emma.noyce@hants.gov.uk)

#### 1. The decision:

1.1. That the Leader and Executive Member for Hampshire 2050 and Corporate Services

- a) approves four grant applications to the Parish and Town Council Investment Fund (PTCIF) totalling £63,880, as set out in Appendix A of the report.
- b) approves the grant application to the Rural Communities Fund (RCF) from Bramley Village Hall totalling £7940, as set out in Appendix B of the report.

#### 2. Reason(s) for the decision:

- a) Four organisations have applied for a grant through the Parish and Town Council Investment Fund 2023/24 and the funds requested total £67,380. The report considers the applications and recommends awards totalling £63,880. The recommended award can be met from within existing budget provision.
- b) One organisation has applied for a larger grant through the Rural Communities Fund 2023/24 and the funds requested total £7,940. The report considers the application and recommends the total award. The recommended award can be met from within existing budget provision.

#### 3. Other options considered and rejected:

3.1. Not to award the grants. The applicants have demonstrated that they meet the criteria of the grant scheme and there is sufficient funding within the allocated budget to award the grant. Therefore, this option was rejected in each case.

#### 4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: Durley Parish Council application to the Parish and Town Council Investment Fund - Cllr Humby will delegate approval authority to Cllr Chadd.

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel: none.**

**6. Reason(s) for the matter being dealt with if urgent: not applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

**25 September 2023**

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)



# Item 8

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Access to Exempt/Confidential Information
<b>Report From:</b>	Chief Executive

**Contact name:** David Kelly

**Tel:** 0370 7791283

**Email:** David.kelly@hants.gov.uk

#### 1. The decision:

- 1.1. That the new normal business arrangements for the provision of Exempt and Confidential information to Members set out in paragraphs 12 and 13 of this Report are endorsed.
- 1.2. That the new arrangements should be kept under review and urgent consideration be given to revising the arrangements should they lead to the disclosure of Exempt and Confidential Information to unauthorised parties.

#### 2. Reasons for the decision:

- 2.1. To allow that the majority of Exempt and Confidential Information contained in reports to Committees, Cabinet or other Executive Members to be shared with all Members as a matter of course.

#### 3. Other options considered and rejected:

- 3.1. Not applicable.

#### 4. Conflicts of interest:

- 4.1. Conflict of interest declared by the decision maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: Not applicable

#### 5. Dispensation granted by the Conduct Advisory Panel: None

#### 6. Reasons for the matter being dealt with if urgent: Not applicable

**7. Statement from the Decision Maker:**

<b>Approved by:</b>	<b>Date:</b>
<hr/>	25 September 2023
<b>Councillor Roz Chadd</b> <b>Deputy Leader and Executive Member for</b> <b>Hampshire 2050 and Corporate Services</b>	
(on behalf of Councillor Rob Humby Leader and Executive Member for Hampshire 2050 and Corporate Services)	

# Item 9

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Corporate Office Accommodation
<b>Report From:</b>	Director of Hampshire 2050
	(Summary of Exempt Decision)

**Contact name:** Rebecca Thompson

**Tel:** 0370 779 2072

**Email:** [rebecca.thompson@hants.gov.uk](mailto:rebecca.thompson@hants.gov.uk)

**1. The decision:**

- 1.1. That the Leader and Executive Member for Hampshire 2050 and Corporate Services approves the recommendations set out at paragraphs 2 to 5 of the exempt report.

**2. Reason for the decision:**

- 2.1. This report seeks approval to proposals for the County Council's office accommodation in Basingstoke to ensure that it is aligned to new ways of working and the strategic asset management plan.

**3. Other options considered and rejected:**

- 3.1. A range of options were considered and evaluated in the development of the proposals set out in the exempt report.

**4. Conflicts of interest:**

- 4.1. Conflicts of interest declared by the decision-maker: None  
4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel: None.**

**6. Reason(s) for the matter being dealt with if urgent: not applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

**25 September 2023**

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)

# Item 10

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Leader and Executive Member for Hampshire 2050 and Corporate Services
<b>Date:</b>	25 September 2023
<b>Title:</b>	Havant Extra Care – Procurement Strategy
<b>Report From:</b>	Director of Hampshire 2050
	(Summary of Exempt Decision)

**Contact name:** Andrew Lubman, Caroline Egan and Louise Hague

**Tel:** 07834123265

**Email:** Andrew.Lubman@hants.gov.uk

#### **1. The decision:**

1.1. That the Leader and Executive Member for Hampshire 2050 and Corporate Services gives authority to make part of the former Oak Park site in Havant available for use as Older Adults' Extra Care Housing and to procure a Registered Provider and any consortium partner to design, develop and operate an Extra Care Housing scheme, on the basis set out in the supporting report with the outcome of this exercise to be reported to a future meeting of the Executive Member for consideration of any recommendation to accept a bid and seek authority to dispose of the Extra Care site and authorise any capital contribution required from the County Council.

#### **2. Reason for the decision:**

2.1. To enable the delivery of Extra Care Housing in Havant.

#### **3. Other options considered and rejected:**

3.1. Other uses of the land have been considered but there is a strong need for Extra Care Housing in this location.

#### **4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel: none.**

**6. Reason(s) for the matter being dealt with if urgent: not applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

**25 September 2023**

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**Councillor Roz Chadd  
Deputy Leader and Executive Member for Hampshire  
2050 and Corporate Services**

(on behalf of Councillor Rob Humby  
Leader and Executive Member for Hampshire 2050 and  
Corporate Services)